



For each category / field of expertise you are responding to, the following scoring applies:

Scoring Criteria 1: Qualifications/Expertise

Min pts 0 : Max pts 70

- A. Include any or all of the following items that apply (up to 40 pts):
- Publication(s) in nationally recognized field-specific publications;
 - Peer review of documented publications, opinions or proposals;
 - Sitting as a chair, panelist, committee member or other associated position of responsibility related to associations, memberships, committees or boards of national or international significance;
 - Any awards of merit, letters of commendation or other recognition for extraordinary accomplishments in the field, including any specifically related to large or difficult projects;
 - Significant experience in your field with large scale project management and/or delivery; and
 - Advanced degrees, Fellowships, Department chairs or other academic recognition in your field.
- B. Include the following items (up to 15 pts):
- Provide an outline of the education and experience of the proposed expert; and
 - Provide listing of professional licenses/accreditations for each proposed expert; include the year that each license/accreditation was received.
- C. Include the following items (up to 15 pts):
Provide a list of at least three (3) projects that the proposed expert has completed within the last three (3) years. The projects must demonstrate the required expertise needed for the proposed fields of expertise.

Scoring Criteria 2: Availability

Min pts 0: Max pts 20

- A. Include the following items:
Describe the current location of the proposed expert(s), availability to the projects, and estimated amount of time that could be committed to a potential project.

Scoring Criteria 3: References/Past Performances

Min pts 0 : Max pts 10

- A. Include the following items:
Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years.



If your firm currently has performance evaluations on file with WSDOT, and you wish to utilize those evaluations, please state in your submittal that you wish to use the performance evaluations that WSDOT has on file for your firm and either refer to each WSDOT Y-agreement number or list each Performance Evaluation by Client.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services." The completed form must be received no later than the submittal due date.

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations on file with WSDOT, it is necessary to have an evaluation of past performance completed by a client. A copy of the performance evaluation form completed by clients must be returned to the Consultant Services Office by fax from the client, no later than the submittal due date. A copy must also be submitted by your firm, enclosed in Packet B. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.